



## SCOREBOOK: YOU ARE THE OFFICIAL SCORER!

Follow these guidelines in keeping the scorebook.

- 1) It is very important for the scorekeeper to keep the running score. This is a quick reference if there is a discrepancy with the scorebook.
- 2) Individual points should be marked in the appropriate column for quarters one, two, three and four. Place a "2" or "3" for the appropriate points scored for each goal. Do not give a player a 3 point field goal unless verified by the official.
- 3) If a player shoots a **foul shot**, place a "O" in the appropriate place. If he/she makes the shot, fill in the "O". If they miss it, leave it blank.
- 4) At the end of each quarter, total the number of points scored by the team and place the points at the bottom of the column. In the second, third and fourth quarters, place the points scored during the quarter in the top space and the total points for the game in the bottom space. This will allow you to continually check to see if the running score, score board, and your quarter scores are correct.
- 5) If a player is called for a foul, mark the foul in the column labeled fouls. On the fifth foul a player is ejected from the game.
- 6) You must also keep a total of the team fouls. After you have marked the individual's foul, go to the top of the page and find either fouls first half or fouls second half and mark a team foul. It is important to keep an accurate account of team fouls because on the seventh foul the opposing team shoots one and one. On the tenth foul the opposing team shoots two foul shots. If the player was in the act of shooting, it is automatically a two shot foul. The official will question you during the game as to how many team fouls you have for each team.
- 7) You will also need to keep up with time outs by each team. This can be found at the bottom of the page. Each team is giving five time outs per game. In the older divisions it is important to mark weather it is a 20 second or full time out. They are allowed two 20 second time outs and three 60 second time outs per game. I usually mark the quarter in which the time out was called and the time on the clock but this in not absolutely necessary.
- 8) **At the end of the game**, please take time to total each player's points for the game and place the total in the column labeled "TP" for total points. Then check to be sure your points total up to the FINAL score which you have placed in the space below the running score.

